



OFFICE OF THE COUNTY CLERK

MAUREEN O'CONNELL

NASSAU COUNTY CLERK

240 OLD COUNTRY ROAD
MINEOLA, NEW YORK 11501

516-571-2664



VISIT OUR WEBSITE:

WWW.NASSAUCOUNTYNY.GOV/CLERK

HOW TO OBTAIN A COPY OF YOUR DEED

Certified copies of deeds recorded at the County Clerk's Office can be easily obtained by coming into the office to do a search or submitting a request by mail (use form below):

Office Hours

Monday through Friday

9AM—5PM

Tuesdays open until 7PM

(requests can only be processed up to 30 minutes prior to closing)

Whether your request is in person or by mail you will need:

- ▶ Your property section, block & lot numbers (located on your tax bill)
- ▶ The fee for certified copies: **\$10**



MAIL IN REQUEST FOR CERTIFIED COPY OF DEED

Return this form with a check or money order payable to the Nassau County Clerk for \$10 and a self-addressed stamped envelope to:

NASSAU COUNTY CLERK
240 Old Country Road
Mineola, New York 11501
ATTN: ROOM B-1

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE #: _____

SECTION: _____ BLOCK: _____ LOT(S): _____ UNIT #: _____